

LIBRARY BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
Wednesday, August 23, 2017

Nicholas Ciampa	<i>present</i>	Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>
NBC	<i>present</i>	Agnes Kulu-Banya	<i>present</i>	John Clyde	<i>present</i>
January Adams	<i>present</i>				

During the public portion of the meeting, NBC motioned to move into executive session to discuss property negotiations. Iris seconded, all were in favor, and the board went into executive session at 5:54 p.m.

January updated the members on the status of the wetlands application for a letter of interpretation and the Phase 1 study. As per the last board meeting she had contacted Mike Ford at Van Cleef, asking that firm to prepare the wetlands application for the quoted price of \$1900. Earlier in the week she had received the application but had to ask Van Cleef to redo it twice because of errors. Next the application needs to be signed by the current owner, granting permission for the DEP to perform the necessary work. Once the application is signed by the owner, January will return it, along with a \$1,000 application fee, to Mike Ford at Van Cleef, who will submit the application to the DEP.

In total, January had received proposals from four companies to prepare Phase 1 studies. Amec Foster Wheeler had the lowest bid and the most comprehensive coverage so she had selected that firm to do the work. She had received the final report on August 21 with a notation that Vince Dominach's completed questionnaire would be added as an addendum once it was received by Amec Foster Wheeler.

Since the Phase 1 report consisted of 305 pages, January distributed the Executive Summary to the board. She stated that she would email the full report to members the next day. She will also send a copy to Vince.

The session concluded at 6:13 p.m.

January Adams
Director of Library Services