

LIBRARY BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
Wednesday, June 28, 2017

Nicholas Ciampa *present*
NBC *present*

Iris Kislin *present* Mayor Kramer *present*

January Adams *present*

During the public portion of the meeting, Iris motioned to move into executive session to discuss property negotiations and the director's evaluation. Mayor Kramer seconded, all were in favor and the board went into executive session at 6:40 p.m.

Nick read a letter from Van Cleef (dated June 19, 2017) detailing the costs (\$1900) for the firm to obtain a letter of interpretation regarding wetlands on the site from the DEP. Since Van Cleef does not do the work that is involved in a Phase I study, the company had obtained a quotation (attached to the letter from Van Cleef) from JM Sorge in the amount of \$3000, dated June 8, 2017. After some discussion, the members decided to obtain the services of Van Cleef for the letter of interpretation at a cost of \$1900. Members asked January to obtain two other quotations for the Phase I work and then choose one of the three to do the work.

Next, Nick reviewed the results of the evaluations of the library director that each member had been asked to do. He stated that not all members had completed the evaluation. In summary however, he noted that the director had received an almost unanimous score of "successfully achieved" in all of the categories.

At this point, January was asked to leave the room. When she returned, Nick told her that her annual salary for 2017/2018 would be raised to \$117,000, which was an increase of slightly less than 2.1%. January thanked the board for its support.

The session concluded at 7:11p.m.

January Adams
Director of Library Services