

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, December 28, 2016

President Nabil B. Choueiri called the meeting to order at 5:30 p.m.

Pledge of Allegiance

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Damion Summerer	<i>present</i>	Agnes Kulu-Banya	<i>absent</i>	Janet Walton	<i>present</i>
Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>	Iris Kislin	<i>present</i>
Carolyn Armstrong	<i>absent</i>	Mayor Kramer	<i>present</i>		
January Adams	<i>present</i>				

Iris motioned to open the meeting to the public. Damion seconded and all were in favor.

Ann Taylor was present but had no comments. Damion motioned to close the meeting to the public, NBC seconded and all were in favor.

NBC stated that the minutes from the following meetings were accepted.

November 18, 2016

November 18, 2016 Executive session

Director's Report:

January presented the financial reports of the **Director's report** for the month of November. The Mayor asked if the library was on a calendar year or a fiscal year budget. January answered that it was on a fiscal year. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The re-launch of the library's online historical photo archive is planned for January 2017. In the future, the archive will also include more photos from the Elton H.L. Wade collection and additional items, such as photos of the library's Native American artifacts.
- One thousand, one hundred and sixty one people attended 98 programs held at the library during the last month.
- Members of the Youth Services staff represented the library at the township's Tree Lighting Festival on December 2. They took the opportunity to talk about the library to many people and offered a tree ornament craft.
- All of the library's winter reading programs will commence in January.
- The Young Adult Librarian continued work on the new digital audio program for teens, supported by the Best Buy Foundation Community Grant of \$5,000. She has also announced a partnership with Raritan valley Community College's Service Learning Department.

Correspondence and communications:

"Our Conversation Groups are Thriving" in *The Literacy Letter*
U.S. Citizenship preparation Class Summary Report, December 9, 2016

Old Business:

Iris stated that her contact (Andrew) at a local video business had been waiting for Justin Heyman to give him one piece of information that he needed for ascertaining what was necessary to film and televise library board meetings. Andrew now has the information from Justin, but is away on vacation this week so Iris does not know the specifics. She is expecting to have an answer the week of January 2 at which time she will be in contact with January. The Mayor stated that no matter what camera we use the format would be convertible. Nick stated that he thought a Camcorder used in conjunction with a boundary microphone was the best choice since that camera has a wider lens.

Damion motioned to authorize January to make a decision on what equipment to use for the recordings based on the findings of Andrew and Justin as relayed through Iris. NBC seconded.

Roll call vote:

Janet	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Damion Summerer	<i>yes</i>
Nabil Choueiri (NBC)	<i>yes</i>	Iris Kislin	<i>yes</i>		

Note: Andrew had indicated to Iris that he was willing to visit the Historical Room and give his opinion on what equipment would work best. Iris will speak to Andrew and January the week of January 3 about setting up a visit. Both Iris and Nick stated that they would like to be present for the visit.

New Business:

NBC motioned to accept the proposed board meeting schedule for 2017. NBC seconded.

Roll call vote:

Janet	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Damion Summerer	<i>yes</i>
Nabil Choueiri (NBC)	<i>yes</i>	Iris Kislin	<i>yes</i>		

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
 - a) Property negotiations
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by NBC and seconded by Damion. All were in favor and the board adjourned into Executive Session at 5:55 p.m.

Property options and negotiations were discussed during executive session.

The group returned from executive session at 6:30. Damion motioned to authorize January to expend \$3500 for the acceptance of the Van Cleef engineering proposal for the land under consideration for purchase by the board. Nick seconded.

Roll call vote:

Janet Walton	<i>abstain</i>	Nicholas Ciampa	<i>yes</i>
Damion Summerer	<i>yes</i>	Iris Kislin	<i>yes</i>

The next meeting will be January 25, 2017.

Damion motioned to adjourn the meeting. Iris seconded. All were in favor and the meeting was adjourned at 6:32p.m.

January Adams
Director of Library Services