

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, June 22, 2016

President Nabil Choueiri (NBC) called the meeting to order at 5:32 p.m.

Pledge of Allegiance

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Damion Summerer	<i>absent (ill)</i>	Agnes Kulu-Banya	<i>present</i>	Karen Schubert-Ramirez	<i>present</i>
Janet Walton	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>		
January Adams	<i>present</i>				

Iris motioned to open the meeting to the public. Janet seconded and all were in favor.

William Bowman, editor of the *Franklin Times & Advocate*, was present but did not speak. Ann Taylor was also present but did not speak.

Township resident Jim Phair introduced himself and made some suggestions of ways to ameliorate the high temperatures in the Gallery. Among these were using a ceramic coating on the roof, active venting and cupolas. He mentioned that there were ventilation specialists and that the University of Iowa could be a source. Board members were appreciative of his time and will investigate these ideas.

Roy Kulberda said that it was too hard to book the Community Room for his Republican Club meetings. January and Iris explained that the library's meeting room booking system, which is the same as other libraries, only allows people to book up to three months in advance in order to give all groups a chance. Iris suggested booking the room as soon as it became available, as the demand for the library's meeting rooms is very high. She also stated that the moveable partition between the two sections of the Community Room is not soundproof, which makes holding simultaneous meetings in the Community Room untenable.

Nick motioned to close the meeting to the public, Iris seconded and all were in favor.

NBC stated that the minutes from the following meetings were accepted as corrected:

May 25, 2016 regular meeting
May 25, 2016 executive session

President's Report:

NBC stated that he had met with the Principal of FHS shortly after the last board meeting concerning having students videotape board meetings. The Principal said that he would speak to the person who handled the audiovisual responsibilities for the school and that person would contact NBC. When NBC failed to hear from the audiovisual person he left a voicemail and two emails. As of this date, he had not heard back. The Mayor, who was anticipating seeing various school personnel the next day at the high school graduation, offered to speak to them.

Director's Report:

January presented the financial reports of the **Director's report** for the month of May. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- One thousand, five hundred and eighty-six people had attended 101 programs offered by the library and the branch during the past month.
- The library was currently holding mandatory customer service workshops for staff members.
- After talking and meeting with the township's purchasing agent, and checking with the state, it had been decided that the fastest way to replace the defunct RTU#3 was to use a company that held a state contract. The company chosen had quoted a price of \$27,000.

- The 2016 summer reading programs for children, teens and adults started on June 15.
- January had increased the budget for books on CD at the branch by \$1,000. She was also arranging for the collections of DVDs and books on CDs to float between the branch and the main library.

Correspondence:

Letter to Township Manger Bob Vornlocker telling him that the Board was interested in discussing the possibility of locating its future northern branch in the township’s proposed youth center on Louis Street.

New Business:

Iris motioned to approve the proposed 16/17 library budget. Agnes seconded.

Roll call vote:

Agnes Kulu-Banya	yes	Karen Schubert-Ramirez	yes	Janet Walton	yes
Nicholas Ciampa	yes	Nabil Choueiri (NBC)	yes	Iris Kislin	yes

Mayor Kramer stated that someone had asked him if the library’s budget could be posted on its website. January will take care of this.

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
 - a) Contract negotiations for the Franklin Park branch
 - b) Personnel
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by Iris and seconded by Janet All were in favor and the board adjourned into Executive Session at 6:45 p.m.

The group returned from executive session at 7:02.

Iris motioned to accept the Amended Lease Contract for the Franklin Park branch and Janet seconded.

Roll call vote:

Agnes Kulu-Banya	yes	Karen Schubert-Ramirez	yes	Janet Walton	yes
Nicholas Ciampa	yes	Nabil Choueiri (NBC)	yes	Iris Kislin	yes

NBC signed the Amended Lease Contract and Iris witnessed as secretary.

Nick motioned to give the director a 3% raise for the year 16/17. Iris seconded.

Roll call vote:

Agnes Kulu-Banya	yes	Karen Schubert-Ramirez	yes	Janet Walton	yes
Nicholas Ciampa	yes	Nabil Choueiri (NBC)	yes	Iris Kislin	yes

Nick motioned to re-open the public portion of the meeting so that Ann Taylor could ask any questions she might have. Iris seconded and all were in favor.

Ms. Taylor asked if the minutes could be posted on the library's website. January will handle this.

Iris motioned to close the public session, Janet seconded and all were in favor.

The next meeting will be August 24, 2016

Iris motioned to adjourn the meeting. Agnes seconded. All were in favor and the meeting was adjourned at 7:13 p.m.

January Adams
Director of Library Services