

LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Wednesday, January 25, 2017

This meeting was videotaped.

President Nabil B. Choueiri called the meeting to order at 5:31 p.m.

Pledge of Allegiance

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Damion Summerer	<i>present</i>	Agnes Kulu-Banya	<i>ill</i>	John Clyde	<i>absent</i>
Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>	Iris Kislin	<i>absent</i>
Carolyn Armstrong	<i>present</i>	Mayor Kramer	<i>present</i>		

January Adams *present*

Nomination and Election of Board Officers for 2016:

Damion nominated himself for the office of President. Nick seconded and all were in favor.

Mayor Kramer nominated Nick for the office of Vice President/Treasurer. Damion seconded and all were in favor.

Damion nominated Iris for the office of Secretary. NBC seconded and all were in favor.

Damion motioned to open the meeting to the public. Nick seconded and all were in favor. There being no members of the public present who wished to speak, Damion motioned to close the meeting to the public, Nick seconded and all were in favor.

Damion stated that hearing no corrections, the minutes from the December 22 regular meeting and the December 22 executive session were accepted.

Director's Report:

January presented the financial reports of the **Director's report** for the month of December. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The new FTPL Online Photo Archive was launched on January 9. She had sent board members copies of an article in the *Franklin Reporter & Advocate* about the database.
- One thousand, one hundred and sixty eight people attended 92 programs held at the library during the last month.
- The most popular teen program had been the Library Mannequin Challenge, which had been written about in the *Franklin Reporter & Advocate*.
- Tax season was upon the library which means that a selection of tax forms will be available at the library and that members of AARP would be conducting free income tax preparation for senior citizens and those with limited incomes.
- The winter reading programs had started on December 27, January 20 and January 22. She distributed the literature that participants in the children's program receive.
- All board members had received copies of the meeting schedule for 2017.

Correspondence and communications:

Franklin Reporter & Advocate article about library Mannequin Challenge

Franklin Reporter & Advocate article about library historic photo database

Donation and note of appreciation for the library and the staff member who had conducted a digital library class

Old Business:

January explained that Iris was still waiting to hear back from her contact regarding what format was necessary to record library meetings for broadcast on Comcast. In the meantime, January had arranged to borrow a camcorder and to record the current library meeting and make it available via a link on the library’s website to You Tube.

Mayor Kramer made a motion that January and Nick follow up on recording the meetings and obtain the necessary equipment. Damion seconded.

Roll call vote:

Mayor Kramer	yes	Nicholas Ciampa	yes	Damion Summerer	yes
Nabil Choueiri (NBC)	yes	Carolyn	yes		

New Business:

Mayor Kramer stated several pieces of information. The first was that the township had recently purchased the old Consolata Mission and that the board might wish to consider the site for a southern branch. The second was that the township would be hiring someone to conduct a feasibility study for building a Youth Center at the Louis Street location. This was a site that the board might wish to consider for a northern branch. It was his hope that the library could share the future building. Finally, Mayor Kramer suggested that the board hold one meeting a year at the Franklin Park branch.

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
 - a) Property negotiations
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by Damion and seconded by Nick. All were in favor and the board adjourned into Executive Session at 5:53 p.m.

Property options and negotiations were discussed during executive session.

The group returned from executive session at 5:55 at which time Damion motioned to close the executive session. NBC seconded and all were in favor.

The Mayor inquired how the book drop only stopping zone was working. January said that there had been no problems with multiple cars trying to use the space at once and that all were pleased with the new signage and logistics.

The next meeting will be February 22, 2017.

Damion motioned to adjourn the meeting. NBC seconded. All were in favor and the meeting was adjourned at 6:00 p.m.

January Adams
Director of Library Services